**UNIVERSITY OF NAIROBI**

**FACULTY OF ENGINEERING**

**POSTGRADUATE STUDENTS PROGRESS REPORT**

The following is a format for postgraduate quarterly progress reports for postgraduate students undertaking the programme by thesis. A completed report should be sent to the Deputy Vice-Chancellor through Chairman and Dean via the Postgraduate Tracking System.

Name of Student

\_ Reg. No.

Programme

Department

Faculty

Date of Registration

Proposed date of completion

Title of Project/Thesis

\_

Where project is being conducted

Supervisors: Name Department

1.

2.

3.

**1) Short introduction and objectives**

 Student to provide a brief statement and the objectives of the study.

**2) Accomplished work for specified period: From ( ) To ( )**

 State your actual progress in comparison to the planned progress. (Gantt chart)

**3) Remaining work**

 State clearly what remains to be done for the stated period if any. If not, how and when it will be accomplished.

 State what assistance is required.

**4) Any other comments**

Student Name

Signature

\_ Date \_

**Comments by supervisors**

1) Name

\_ Department

Comments \_

Signature

Date

2) Name

Department

Comments \_

Signature

\_ Date

**Comments by Chairman**

COMMENTS BY CHAIRMAN WILL BE MADE ON THE POSTGRADUATE TRACKING SYSTEM

**Comments by Dean**

COMMENTS BY THE DEAN WILL BE MADE ON THE POSTGRADUATE TRACKING SYSTEM

**Approval by the Deputy Vice-Chancellor**

APPROVAL WILL BE VIA THE POSTGRADUATE TRACKING SYSTEM

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